

December 18, 2023

Jenn Sutton  
Camp Fire  
Snohomish County  
4312 Rucker Ave.  
Everett, WA 98203

Dear Ms. Sutton,

Your fundraising request has been approved for the following terminal(s) and activity details:

- Mukilteo, Clinton, Edmonds, Kingston Terminals
- January 13-14, February 17-18
- 9:00 a.m. to 4:00 p.m.
- Brown and Haley Candy

An adult representative of the group must first check in with a terminal agent and present a signed copy of the WSF Hold Harmless Agreement. The terminal agent will issue red safety vests which must be worn at all times while the group is on the dock. The designated adult will sign for the number of vests. Missing vests may be billed to the organization at the end of the fundraiser.

No more than two adults, or **two youths (ages 10-17)** and one supervising adult may solicit at any one time. If youths are present, the adult must provide direct supervision on site at all times and remain in any location a terminal agent specifies. Normally, fundraising is only permitted in the vehicle holding lanes. Parking is not provided.

Failure to abide by the policies and rules or directions from the terminal agent is grounds for termination of sales. WSF reserves the right to refuse any fundraising activity. **No fundraising will be allowed at the terminals when heightened security requires a MARSEC 2 level or higher.**

Thank you for working within our safety and security guidelines to ensure a positive experience for your group and our customers. Best of luck with the fundraiser!

Sincerely,

Zale Noah  
WSF Customer Programs Coordinator  
206-515-3464  
[noahz@wsdot.wa.gov](mailto:noahz@wsdot.wa.gov)